

PART I – Volunteer Project Proposal

Submit this form to the Volunteer Service Project Chair for review by the committee.

Submit to: **Bruce Hill** (euplotes@msn.com)

Or mail to:

**Historic Rivers Chapter Virginia Master Naturalist
PO BOX 6424
Williamsburg, VA 23187**

NOTE: The form below is a table. Just tab from cell to cell or click on the box to type your information.

Date of Submission:	February 13, 2010	
Project/Event Name:	Adopt-a-Bluebird-Box at New Quarter Park	
Project Chair (HRCVMN):	Name:	Sara Lewis
	Email:	saraelewis@cox.net
	Phone:	757-220-2042
Person submitting: if other than above	Name:	
	Email:	
	Phone:	
Partner Organization:	State	
	Local	New Quarter Park, York County Parks and Recreation
	Other	
Contact Person/Information: if appropriate	Name:	Sara Lewis
	Email:	saraelewis@cox.net
	Phone:	757-220-2042
	Address:	107 Oxford Circle, Williamsburg, VA 23185
Timeframe: Be as specific as possible with date(s) or start and ending times.		One-time event, specify date
		Brief duration, specify start and ending time
	Seasonal	Once or twice a month from March to November
		Continuous

<p>Location(s) Where will the project take place?</p>	<table border="1"> <tr> <td><input type="checkbox"/></td> <td>One location New Quarter Park</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Several places</td> </tr> <tr> <td><input type="checkbox"/></td> <td>A variety of places</td> </tr> </table>	<input type="checkbox"/>	One location New Quarter Park	<input type="checkbox"/>	Several places	<input type="checkbox"/>	A variety of places																										
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<p>Description: What does the project entail? What will participants actually do? If this is a speaking engagement, what is the topic?</p>	<p>Adopt a bluebird box at NQP. Coordinate choice of box with Sara Lewis. Monitor the bluebird box once a week to (at least) once a month. Inspect box for damage or vandalism and report problems to NQP office staff or Sara Lewis. Watch for bluebird activity. At least once during the season, take a ladder to the box and look in for nesting activity, abandonment, occupation by other animals, etc. Report issues to Sara Lewis. If watching closing and know that fledging has occurred, clean old nest out of box and watch for second and possible third clutch to be laid. At the end of the season, report the estimated number of birds that have fledged from the box.</p> <p>Additional although not required activities include photographing the season and writing a report for the HR-VMN Chapter newsletter or coordinating and conducting an educational program for children and/or adults about bluebirds.</p>																																
<p>Experience or Training Needed:</p>	<table border="1"> <tr> <td><input checked="" type="checkbox"/></td> <td>No prior experience needed</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Prior experience needed or preferred. Please explain below.</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Training will be provided. Please give details below - Basic review of instructions on</td> </tr> </table>	<input checked="" type="checkbox"/>	No prior experience needed	<input type="checkbox"/>	Prior experience needed or preferred. Please explain below.	<input checked="" type="checkbox"/>	Training will be provided. Please give details below - Basic review of instructions on																										
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	site will be given as requested.			
Are minors involved?	<input type="checkbox"/> Yes			
	<input checked="" type="checkbox"/> No However, volunteer may coordinate and conduct a program for the public if they wish and the Park is able to accommodate the volunteer's request.			
	If so, all volunteers must be trained in working with youth and the Above Suspicion policy.			
Estimated Prep Time: e.g., hours of prep for speaking engagement	<table border="1"> <tr> <td>0</td> <td>Hours</td> </tr> </table>	0	Hours	
0	Hours			
Resources provided: e.g., resources are provided for the volunteers by the partner agency	Binoculars and 4' ladder available at Park Office for use in inspecting boxes. Note Park Hours – May to October daily 8 a.m. to Dusk. November to April Fridays 10 a.m. to dusk and Saturdays and Sundays 8 a.m. to dusk.			
Resources needed: Volunteers or the chapter must provide with cost, if appropriate.	None needed other than basic supplies need to record information and send to Sara Lewis or other New Quarter staff. These may include pen, paper, camera, computer, phone, etc.			
Safety <u>In an emergency, always call 911!</u>	Will you need the first aid kit?			
	<table border="1"> <tr> <td><input type="checkbox"/></td> <td>Yes</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>No. First aid and AED available in New Quarter Park office.</td> </tr> </table>	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>
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	If yes, please contact Susan Powell (smapowell@cox.net or 564-4542) to check-out the first aid kit.			
	What hazards might the volunteers encounter? Sun, insects, ticks, chiggers, snakes, coyote.			
	How will the risks associated with these hazards be minimized? Wear: insect repellent and sunscreen, white clothing, long pants, long-sleeve shirt. Pay attention to surrounds to avoid snakes. Yell or clap to shoo away coyote, but if animals displays territorial aggression, leave. Read flyer about coyotes from Virginia Dept. of Game and Inland Fisheries.			
Project Evaluation: How will the project be evaluated both during implementation and after	Will you do any of the following? Select all that apply.			
	<table border="1"> <tr> <td><input checked="" type="checkbox"/></td> <td>Collect data and measure change</td> </tr> </table>	<input checked="" type="checkbox"/>	Collect data and measure change	
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completion?	<input type="checkbox"/>	Use an evaluation (e.g., survey, satisfaction measure)
	<input checked="" type="checkbox"/>	Ask for feedback from participants
	<input checked="" type="checkbox"/>	Ask for feedback from partner agencies
	<input checked="" type="checkbox"/>	Observe and provide feedback to the VMN chapter
	<input type="checkbox"/>	This project does not require evaluation
	<input type="checkbox"/>	Other - please give details below
How will the VMN program be recognized?	Will you do any of the following? Select all that apply.	
	<input checked="" type="checkbox"/>	Collect information or photo for a newspaper article
	<input type="checkbox"/>	Identify possible awards or other recognition given
	<input type="checkbox"/>	Other – please give details below